



**INTERNATIONAL LAW SECTION**  
Executive Committee Meeting

**CLOSED SESSION -- VOTING MEMBERS ONLY**

Island Hotel, Newport Beach

Friday, April 13, 2007 – 2:00 pm to 5:30 pm

**AGENDA**

1. Call to order – **Donal Hanley**, Chair
2. Review applications for membership on the Executive Committee for 2008 and determine recommendations to the Board of Governors – **Donal Hanley**, Chair
3. Other business
4. Expense reports – **Julie Martinez**
5. Adjournment



**INTERNATIONAL LAW SECTION**  
Executive Committee Meeting

**Open Session -- Members, Advisors and Emeriti**

Island Hotel, Newport Beach  
Saturday, April 14, 2007 – 9:00 am to 1:30 pm

**AGENDA**

1. Call to order; introductions – **Donal Hanley**, Chair
2. Review and approve minutes (attached) of previous meeting held at the Palace Hotel, San Francisco, March 24, 2007 – **Carol Brittain**, Secretary
3. Review financial statements – **Steven DeLateur**, Treasurer
4. New matters for consideration –
  - a. Submitted by San San Lee:

Dai Ichi Bar Association will visit San Francisco on March (?) 30, 2007 for signing of the Friendship Agreement between our organizations.

The State Bar is not planning an event, and the Section may wish to hold a reception in connection with the signing at the State Bar offices in San Francisco.
  - b. Submitted by Peter Gelles:
    - i. LCA delegation visit to San Francisco, April 30 to May 3, 2007, and potential future collaboration with the Section
    - ii. Multijurisdictional practice (MJP) update
  - c. Submitted by Donal Hanley:

Review of the Bylaws of the International Law Section; possible creation of special committee to study and recommend changes (copy of current bylaws is attached)
  - d. Submitted by Donal Hanley:

Request from the International Chamber of Commerce under the auspices of the International Court of Arbitration to assist in promoting their arbitration workshop to be held June 10-12, 2007 in San Francisco. Contact: Aisling Mullett at [amt@iccwbo.org](mailto:amt@iccwbo.org).

- e. Submitted by Russell Kerr:  
  
ABA Section of International Law is seeking the Section's assistance in promoting their programs and other activities at the ABA's 2007 Annual Meeting in San Francisco, August 9-14, 2007. Russell inquires whether the Section still has a designated liaison to the ABA.
  - f. Submitted by Jeff Shields/David Hirson:  
  
Careers in International Law program presented on April 5, 2007, at Whittier Law School, Costa Mesa
5. Subcommittee reports (details below for each subcommittee's pending items) --
- a. Programs – Daniel Zimmerman
  - b. Publications – Anders Stenstedt
  - c. Publicity – Carol Brittain and Lyly Nguyen
  - d. Law Schools – Dena Cruz
  - e. Membership – Dena Cruz
  - f. Networking/Liaison/Outreach – John Garman
  - g. Technical/Administrative – Paul Supnik and Alex Schlee

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**a. Programs – Daniel Zimmerman**

➔**Action item -- Programs:** Saralyn Ang-Olson to coordinate with Bruce Pickering and the Asia Society on possible China program on legal reform. Timeline should take into account lag time to process visa applications from visitors from abroad.

➔**Action item -- Programs:** Dena Cruz to follow up with the Real Property section and with Peter Gelles about Annual Meeting collaborative program.

➔**Action item -- Programs:** Carol Brittain to follow up with Charlotte Ito regarding a second part to last year's successful collaborative program with the Trusts and Estates section.

➔**Action item -- Programs:** Neil Millard/Alex Schlee to report on possible Latin America program.

➔**Action item -- Programs:** Daniel Zimmerman to follow up with Neil Millard (regarding a possible Latin America program) and with Alex Schlee (regarding a possible life sciences program).

➔**Action item -- Programs:** Carol Brittain to prepare and distribute to all Committee members (1) a list of questions which must be answered by a program organizer to allow the publicity function to proceed efficiently, and (2) a set of date reminders to be distributed to program organizers to remind them of important dates in the publicity function.

➔**Action item -- Programs:** Daniel Zimmerman to coordinate uploading of the current program planning template to the Section website for easy reference.

➔**Action item -- Programs:** The anticipated third annual ADR program ('Decision 2008') to be discussed at the next meeting.

➔**Action item -- Programs:** With regard to programs at the next Annual Meeting, it was noted that attention needs to be given to deadlines for programs; program titles; MCLE programs to be presented. Status: Need to check with Daniel Zimmerman.

➔**Action item -- Programs:** Daniel Zimmerman, chair of the Programs Subcommittee, suggested holding a conference call in late February for the officers and subcommittee coordinators, while in the meantime, the heads of such subcommittees should arrange their own calls with their members. Status: Need to check with Daniel Zimmerman.

➔**Action item -- Programs:** The Vice Chair and the Treasurer stated that the program planning template presented previously and at the meeting in hardcopy will be uploaded to the Section website for easy access. Status: To be done by Daniel Zimmerman.

➔**Action item -- Programs:** Tricia Horan requested a list of programs, and the Chair asked Daniel Zimmerman to prepare the list for Tricia. Status: Need to check with Daniel Zimmerman.

➔**Action item -- Programs:** The Chair noted that looking for cross over possibilities in program titles would increase attendance, and everyone should keep this in mind. He requested that all proposals be sent to Daniel Zimmerman, Program Subcommittee Chair, before the deadline of February 7, 2007, and include the topic, number of hours, who is on the panel, and what specialization hours are suggested. Status: Need to check with Daniel Zimmerman.

**b. Publications – Anders Stenstedt, with Burt Fohrman and Karine Wenger**

➔**Action item -- Publications:** Karine Wenger to look into obtaining an article for the ILJ arising from the 'Decision 2007' arbitration program.

➔**Action item -- Publications:** Burt Fohrman and Dena Cruz to collaborate on a form solicitation letter for use by all Executive Committee members in seeking articles for the ILJ.

➔**Action item -- Publications:** John Garman to solicit articles from his USC LLM students for publication in the ILJ.

➔**Action item -- Publications:** Each advisor to the Section should contact Burt Fohrman to work on the ILJ.

➔ **Action item -- Publications:** At the Treasurer's request, Julie Martinez to research and report on the number of copies of the ILJ printed for each edition.

➔ **Action item -- Publications:** Michelle Kim to create a new template/look for the eBrief.

➔ **Action item -- Publications:** Michelle Kim and Paro Astourian to be added to the masthead as editorial staff.

➔ **Action item -- Law Schools/Publications/Membership:** Dena Cruz to prepare a proposal regarding a law student competition sponsored and conducted by the Section, for further consideration at the next meeting on April 14, 2007. Others are to send her ideas for the structure of the competition.

➔ **Action item -- Publications:** Anders Stenstedt will confer with Burt Fohrman about timing of ILJ publication to coordinate with Dena Cruz's membership solicitation plans. Status: Need to check with Anders Stenstedt.

**c. Publicity – Carol Brittain and Lyly Nguyen**

➔ **Action item -- Publicity:** Carol Brittain to prepare and distribute to all Committee members (1) a list of questions which must be answered by a program organizer to allow the publicity function to proceed efficiently, and (2) a set of date reminders to be distributed to program organizers to remind them of important dates in the publicity function.

**d. Law Schools – Dena Cruz**

➔ **Action item -- Law Schools/Publications/Membership:** Dena Cruz to prepare a proposal regarding a law student competition sponsored and conducted by the Section, for further consideration at the next meeting on April 14, 2007. Others are to send her ideas for the structure of the competition.

**e. Membership – Dena Cruz**

➔ **Action item -- Law Schools/Publications/Membership:** Dena Cruz to prepare a proposal regarding a law student competition sponsored and conducted by the Section, for further consideration at the next meeting on April 14, 2007. Others are to send her ideas for the structure of the competition.

➔ **Action item -- Membership:** Dena Cruz to prepare an email for the Chair to distribute, inviting law students to join Section free of charge, with all the rights of membership except that they would not receive a paper copy of the ILJ due to printing and postage expenses.

➔ **Action item -- Membership:** Dena Cruz to organize offering of one year's free membership to previous Section members, to be offered during the August 1 to September 1 window to avoid incurring an overhead charge by the Bar. The offer would be extended to those who dropped Section membership within the past five years, and offerees must opt in to activate the complimentary membership.

➔ **Action item -- Membership:** Dena Cruz, with assistance from the Vice Chair, to organize sending fee MCLE tapes/CDs for specialization credits to former Section members to invite them to re-join.

➔ **Action item -- Membership:** Michelle Kim to follow up with ethnically focused bar associations to explore common interests.

➔ **Action item -- Membership:** Dena Cruz will prepare a letter ready to mail by August 1, and Pam said that a CD can be mailed for free in November, to arrive November 15, but the Section needs first to decide what program(s) we want to include on the CD (e.g., bias, ethics, substance abuse.) Status: Dena Cruz and San San Lee are addressing this.

**f. Networking/Liaison/Outreach – John Garman**

➔ **Action item -- Outreach:** Donal Hanley to determine who is planning to visit the US from the Dai Ichi Bar Association.

➔ **Action item -- Outreach:** Julie Martinez to research whether the ABA is sponsoring a reception for the English Law Society visitors during the August 2007 ABA meeting in San Francisco.

➔ **Action item -- Outreach:** On Paro Astourian's suggestion, he will work with Michelle Kim, San San Lee and Eric van Ginkel to explore relationships with ethnically oriented bar associations in California. The Section officers will discuss posting information about those organizations on the Section website. Status: Michelle Kim is following up.

**g. Technical/Administrative – Paul Supnik and Alex Schlee**

➔ **Action item -- Technology:** With regard to the Section website, Dena Cruz, as Education Chair, noted that the Section website needs to have the online catalog of MCLE programs available updated to delete out of date programs. Status: Saralyn Ang-Olson to follow up as part of website cleanup.

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**6. Other business**

➔ **Action item -- Other:** Julie Martinez will work on obtaining appropriate Section signage for use at events. Status: Julie Martinez is investigating.

**7. Expense reports – Julie Martinez**

**8. Adjournment**